

Farmersville Unified School District

JOB TITLE: FAMILY SERVICE WORKER

JOB DESCRIPTION

Job Summary

Provides student and family social work support to a caseload of at-risk students of all grade levels. Works with complex cases to identify needs and provide specialized support services.

Essential Job Functions

- Identifies the needs of students and families
- Makes recommendations remediating needs of students and families.
- Refers students and families to specialized support services to access services to remediate needs
- Assists students and families to resolve personal and family problems
- Communicates with families, staff, and agency personnel to share information and obtain the best possible services.
- Maintains appropriate records preserving a history of services provided to students and families
- Transports self, students and families making home visits, visiting schools and social agencies

Essential Job Requirements - Qualifications

Experience Required: One and one half years of experience working with Social Services Support to families of at-risk students.

Skills, Knowledge and/or Abilities Required:

- ▶ **Knowledge of:**
 - case management;
 - social services programs;
 - parent education programs;
 - life skills programs;
- ▶ **Skills to:**
 - identifies family problems;
 - prepare and implement case management plan;
 - use community resources to best serve family needs;
- ▶ **Ability to:**
 - manage a case load;
 - read, interpret, and apply laws, rules and regulations;
 - communicate with people of various backgrounds;

Education Required:

- High school diploma or the equivalent.
- 30 semester units in Social Welfare, Social or Human Services, Sociology or other Behavioral Sciences preferred.

Licenses, Certifications, Bonding, and/or Testing Required:

- Valid California Driver's License and proof of automobile insurance

Other Specialized Requirements:

- Bilingual (Spanish) preferred

Board Approved: May 9, 2006 Per J. Jones, Supt.
CSEA Approved: May 25, 2006 By Raymond Navarro